

# **Multi Drop Collection & Delivery Driver**

**(FENTON, STOKE ON TRENT SITE)**

**CLOSING DATE FOR APPLICATIONS: TBC**

## **KEY RESPONSIBILITIES:**

- Driving a 3.5 Tonne Mercedes Sprinter size van throughout areas within the ST and CW postcodes.
- To undertake daily checks of the vehicle as detailed on Defect Report.
- To deliver parcels/ other items to customers as detailed on Load Sheet (with Delivery Notes)
- To obtain proof of delivery from each customer by obtaining a signature on Delivery Note or electronic signature unit.
- To collect parcels / other items according to daily Collection Sheet and additional pick up requests as advised by Transport controller.
- To assist loading and unloading your vehicle.

## **REQUIREMENTS:**

- Previous experience of local multi-drop van deliveries.
- Driving License (clean or soon to be so).
- Good accident record.
- Knowledge of ST and CW postcode areas.
- Ability to read A-Z and journey plan daily route.
- Fit, energetic and enthusiastic
- Good Customer service standards and smart appearance.

### **You must also have a range of personal skills and attributes including;**

- Flexibility
- Be a good team worker
- Disciplined
- Have Health and Safety awareness
- Good verbal communication and inter-personal skills both face to face and on telephone.
- Relationship management with others
- Stress Tolerance
- Be polite and courteous at all times

**HOW TO APPLY:** Please email [stacey.deakin@edscouriers.com](mailto:stacey.deakin@edscouriers.com) for further information!